**Annexure-1 to Offer Letter, Batch 2025-2028**

**Details of fees for the Master of Technology (Engineering Design)- Part Time 3 Year programme at Symbiosis Institute of Technology, Pune as applicable for Batch 2025-2028 is as under:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Particulars** | **Year 1** | | **Year 2** | | **Year 3** | |
| **1st Installment** | **2nd Installment** | **1st Installment** | **2nd Installment** | **1st Installment** | **2nd Installment** |
| **(Amount in ₹)** | **(Amount in ₹)** | **(Amount in ₹)** | **(Amount in ₹)** | **(Amount in ₹)** | **(Amount in ₹)** |
| Academic Fees | 13,300 | 13,300 | 13,300 | 13,300 | 13,400 | 13,400 |
| Institute Deposit (Refundable) | 20,000 | - | - | - | - | - |
| **Total Fees** | **33,300** | **13,300** | **13,300** | **13,300** | **13,400** | **13,400** |
| **Last Date for payment of Fees** | **At the time of Admission** | **25-Nov-25** | **25-Jun-26** | **25-Nov-26** | **25-Jun-27** | **25-Nov-27** |

**Note :** Hostel facility is available for a limited number of students on first come first serve basis. For information related to availability of Hostel and related fees, please contact **Mr. Abhay Pawar, Officer Student Affairs Mo. No.: 9823426633**

**For completion of formalities related to admission and payment of fees please login to** <https://siufinance.ishinfo.com/SIUDAdmission/> and perform below steps:

1. (Go to **Admission** menu): Submission of Provisional Admission Form is mandatory before making payment of fees.
2. **Please make payment using any one of the payment modes mentioned below.  Please do remember that you can generate your eReceipt from the 'Make Payment' menu on the portal.**
3. **Using Payment Gateway of SIU:**

Please login to the URL mentioned above and make an online payment using the payment gateway of SIU which you can access through various modes/options including Debit Cards and Credit Cards such as (Visa MasterCard, RuPay Credit Cards, Diners Credit Cards, American Express Credit Cards, Visa, MasterCard Debit + ATM Pin Debit Cards, RuPay Debit Cards), Internet Banking, Telco, Private Wallets & other Prepaid Cards, UPI based payments, Bharat QR. **Please note that a successful transaction will automatically get authenticated and an e-receipt can be generated immediately from the portal itself.**

1. **EFT (Online NEFT / RTGS):**

Please refer to the detailed instructions on the portal Regarding EFT PAYMENT. **ensure that these instructions are followed strictly so that your payments are recorded effectively.**

Please login to the URL mentioned above and make payment of fees through EFT CHALLAN (Online NEFT / RTGS).

**Step 1:** Generate challan from portal

**Step 2:** Add beneficiary using this challan and make payment/ you may go to bank for making payment using this challan if you do not have net banking facility. (For payment of subsequent instalments, ensure to generate new challan and follow step 1 and 2 each time)

**Please note that validity of EFT challan is 2 calendar days from generating the challan, this challan is meant for single transaction and is not transferable as well. Do not round off the transfer amount even for the second decimal place.**

Please don’t update the payment details like UTR, transaction reference number etc. In case if you make online payment through payment gateway of SIU / EFT, otherwise amount will be refunded back automatically in your bank account through the system.

1. **Demand Draft:**

If it is not possible for you to pay your fees through an Online NEFT / RTGS or the payment gateway of SIU, you may submit a Demand Draft (DD) in favour of **“Symbiosis Institute of Technology** “payable at **Pune**.

Please ensure that you write your Student Registration ID, Name and mobile number on the reverse of the DD (so that we may identify this fee payment against your name) and send it to Accounts Department of **Symbiosis Institute of Technology, Pune** on below mentioned address:

**Symbiosis Institute of Technology, Pune**  **Symbiosis International University**

**Near Lupin Research Park,**

**Gram: Lavale, Tal:, Mulshi,**

**Maharashtra, Pune: 412115.**

**Contact No.: 020 -28116300**

**Important to Note:**

1. It is mandatory to update details of the DD on the URL mentioned above (Go to Make Payment menu). Institute will not be able to authenticate your payment unless the details are updated and DD is realized.
2. **Symbiosis Institute of Technology, Pune** will not be responsible for late or non-receipt of DD due to postal / courier delays.

**Important Instructions:**

1. You can generate eReceipt from ‘Make Payment’ menu.
2. Visit ‘Apply for Bonafide Certificate’ menu, incase if you wish to apply for bank loan.
3. Visit ‘Apply for Cancellation’ menu, in case if you wish to cancel your provisional admission.
4. Visit ‘Apply for Transfer within SIU’ menu in case if you wish to transfer your Provisional Admission.
5. **NO CHEQUE PAYMENT OR CASH DEPOSITS** will be accepted for payment of Fees. Please note that in case it is found that CASH is directly deposited in Bank Account of the Institute, such payment will not be considered towards confirmation of your provisional admission.
6. For payment of second and subsequent installments, a similar process is to be followed.
7. For Refund Rules of SIU, please visit <https://www.siu.edu.in/siteassets/pdf/refund-policy-pdf.pdf>
8. For cancellation of admission, the last date of admission will be considered as one day prior to the date of commencement of programme as mentioned in the offer letter. This date will be used for the calculation of refund of fees (as per UGC directions).